

FORM A3 PARK PLACE WICKHAM

Notes and booking form for private short stay, holiday or individual accommodation bookings.

1. Park Place is run by a community of Franciscan Sisters. Our aim is to provide a location where families, individuals and groups may enjoy a calm and peaceful environment for rest, relaxation, study or retreat. Bed and breakfast and self-catering facilities are available at the present time.
2. For bed and breakfast guests, there are 16 single ensuite rooms (four are wheelchair accessible), and 4 twin-bedded rooms in the Thomas More Wing. We also have 19 standard single rooms, with nearby bathroom facilities, available in the Newman Wing in the historic main house.
3. Families and small groups sometimes prefer to book our self-catering facilities. Assisi House, with its modern kitchen, sitting room and conservatory, located within the garden of Park Place, is available for parties of up to 10 people. There are 6 single rooms and two twin-bedded rooms. All rooms are ensuite.
4. Children are welcome at Park Place. Babies 0 – 3 years are accommodated free, if they are sharing their parent's room. (Please bring a cot). Children from 3 – 12 years are charged 50% of the adult tariff.
5. You may have access to your rooms after 3pm on the day of your arrival and we ask you to vacate your room by 12 noon on the day of your departure. If these times present a difficulty, please let us know.
6. In your room soap and towels are provided. An overnight toiletries bag (containing shampoo, razor, toothbrush and paste) is available from Reception for £5.
7. Bed and breakfast guests enjoy a buffet-style continental breakfast in the main dining room at 8.30am. On Sundays breakfast is served at 8.15am. Self-catering guests dine in the garden room at Assisi House.
8. The picturesque village of Wickham, which is within easy walking distance of Park Place, has numerous cafes, bars and restaurants, from the simple to the grand. We recommend
Green's (good quality bar and bistro food) www.greensrestaurant.co.uk
The Old House Hotel (boutique hotel with restaurant)
www.oldhousehotel.co.uk
Veranda (traditional Indian) www.verandaofwickham.com
Kuti's (modern Indian) www.kutis.co.uk

9. Booking. If you have any queries about your stay, please email us at rooms@parkplacecentre.org.uk or assisi@parkplacecentre.org.uk, or telephone 01329 833043. We will do our best to assist you.

To make a booking, please read Form A4 'Short Stay, Holidays or Private Bookings' attached here, or phone us and we will send you a copy. Complete the form and post it to The Secretary, Park Place Centre Wickham Fareham Hampshire PO17 5HA, together with a non-returnable deposit of 20% of the total cost of your stay. The balance should be paid to us two weeks in advance of your stay.

As soon as we receive your booking and deposit, we will confirm your booking by email or by post, if you prefer.

Please note: if you have made a provisional booking by telephoning Park Place, we can hold the booking for a maximum of a fortnight. Thereafter, if we have not received confirmation of your booking, together with your deposit, we reserve the right to offer your dates to the next enquirer.

We hope you have a comfortable and productive stay with us and look forward to welcoming you to Park Place.

The Sisters at Park Place

FORM A4

PARK PLACE WICKHAM

Booking form for private short stay, holidays or individuals.

Please use this form if you are a private individual, family or small group wishing to book Park Place for bed and breakfast or self-catering accommodation. Please complete and return it to The Secretary, Park Place Centre, Wickham, Fareham, Hampshire PO17 5HA. If you have any queries about your stay before booking, please contact us by emailing rooms@parkplacecentre.org.uk, or phone 01329 833043 for further information or advice.

Your name

Names of other adult guests.....

Your address.....

Your telephone..... **your mobile**.....

Your email.....

Emergency contact number.....

Dates of your stay

From **Until**.....

Time of Arrival..... **Time of Departure**.....

Total number in your group

Adults.....

Babies under 3.....

Children from 3 -12 years.....

Bed and breakfast Accommodation**No.of Rooms****No. of Nights**

En-suite, single-bedded room		
En-suite, single-bedded room, with wheel-chair facilities		
En-suite, single-bedded room, ground floor		
Ensuite, twin-bedded room		
Standard, single-bedded room		
Standard, twin-bedded room		

Self Catering in Assisi House**No of Rooms****No. of Nights**

En-suite single rooms (maximum 6)		
En-suite twin-bedded rooms (maximum 2)		

BOOKING

I enclose a deposit of, being 20% of the total cost. I understand that this deposit is non-returnable.

Payment of the deposit should be made by cheque, made out to **PARK PLACE PASTORAL CENTRE**

Name (block capitals please).....Signature.....

Date.....

Once your deposit is received, we will confirm your booking by email.

Do you need a written confirmation? Yes/ no

